



EQUIPMENT SERVICE WORKER II

Purpose:

To actively support and uphold the City's stated mission and values. To perform a variety of semi-skilled work in the maintenance and servicing of City automobiles, trucks, construction and other items of equipment; and to assist automotive mechanics.

Distinguishing Characteristics:

This is the full journey level class within the Equipment Service Worker series. Employees within this class are distinguished from the Service Worker I by the performance of the full range of duties as assigned including semi-skilled maintenance and servicing of City automobiles, trucks and equipment. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

Supervision Received and Exercised:

Receives general supervision from higher level supervisory or management staff.

Examples of Duties:

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

- Inspect, dismount, patch, change, replace, rotate, mount, and balance tires and tubes on all classes of City vehicles; determine excessive or improper wear of tires inspected and serviced.

Effective November 1988

Reviewed August 1992

Duty Update March 2001

Revised August 2002 - addition of CDL requirement

Revised September 2003 – addition of tool requirement

Revised April 2006

CITY OF TEMPE

Equipment Service Worker II (continued)

- Service all types of City equipment; change oil, air, fuel and hydraulic filters; lubricate chassis; test and replace batteries and alternators; test radiator, hoses and wiring for problems.
- Perform basic diagnostics and repairs on a wide variety of gasoline and diesel equipment and vehicles.
- Inspect City vehicles for potential equipment failure.
- Check entire braking system; replace faulty brakes.
- Make road calls to service disabled City vehicles.
- Maintain accurate records of all completed work; record parts and petroleum products used.
- Perform related duties as assigned.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. The hiring department may include job related experience, training or license and certification preferences at the time of recruitment. A typical way to obtain the knowledge and abilities would be:

Experience:

One year of experience as a garage attendant including tire repair. Familiarity with a variety of automotive servicing functions, preferably including familiarity with heavy equipment and some routine systems diagnostic experience.

Training:

Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

Licenses/Certifications:

Possession of, or ability to obtain, an appropriate, valid Arizona driver's license. Also, possession of, or ability to obtain within 6 months of hire, a valid Arizona Class A Commercial Driver's License (CDL).

Special Requirement

Effective November 1988

Reviewed August 1992

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Revised August 2002 - addition of CDL requirement

Revised September 2003 – addition of tool requirement

Revised April 2006

CITY OF TEMPE
Equipment Service Worker II (continued)

Possession of a basic set of mechanic hand tools.

This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 103.

Job Code: 9422

FLSA: Non-Exempt

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